Access to/Use of Library Resources: Study Rooms, Meeting Rooms, Space for Public Events

Pierce Library study rooms, meeting room, classroom, and other areas are primarily intended for current EOU faculty, staff and enrolled students, but may also be used by the general public. If the available spaces are inadequate to meet demand either at any given time or over a prolonged time, then priority will be given to EOU patrons.

Study Rooms

The Pierce Library study rooms (rooms 015, 016, 125, 206, 207, 208, 214, 215, 217) are available for academic use by EOU Library patrons on a first come, first served basis. In addition, room 125 may be reserved in advance by EOU students. Reservations for room 125 are for groups only (two or more); they can be made up to one week in advance, for a period of time up to 2 hours (renewable if nobody else has the room reserved). Reservations for immediate use cannot be made if the room is occupied. If the room is occupied, then reservations would need to be made four hours in advance.

Meeting Rooms

The Pierce Library conference room (room 301) may be reserved by EOU student or staff groups for meetings, providing that it is not required for Pierce Library use. The Pierce Library computer classroom (room 209) may be reserved by EOU faculty for non-recurring academic activities, providing that it is not required for Pierce Library use. It is understood that priority will always be given to Pierce Library functions and activities in reserving rooms 301 or 209.

Reservations for these rooms are made through the Library Director or designated alternate. During the times when these rooms are not booked, they are available for academic use by EOU students, faculty or staff on a first come, first served basis.

Space for Public Events

Other library areas (for example the youth collection, the coffee lounge, or the main level reading room) may be used for Pierce Library-sponsored events at the discretion of the Library Director.

The Event Set Up Procedure is used for public events.

Use of any of the Pierce Library facilities must be in accordance with the EOU IT Acceptable Use Policy and the EOU Facilities Use Policy (see).